

Discussion on higher vocational teaching quality monitoring and evaluation system*

-Taking Xiamen Ocean Vocational College as an example

Xing ZhiYong, Wen MengLi

Xiamen Ocean Vocational College Dean's Office, Xiamen, Fujian Province, China

Abstract - The teaching quality monitoring, related factors on the formation of the quality of teaching is to observe and control. On the teaching of the situation, through the analysis and judgement, take effective measures, make the teaching work to be perfect, so as to achieve the purpose of improving the teaching quality. In this paper I college teaching quality monitoring and evaluation system of this topic to talk about their feelings and experiences.

Keywords: teaching; quality monitoring; evaluation system.

1. Introduction

The teaching work is the central work of school, teaching quality directly related to the survival and development of the college, is a reflection of the comprehensive strength of the school. The implementation of monitoring the quality of teaching, is an important means of college teaching quality management, to improve the quality of teaching is of great significance. Teaching quality monitoring is the evaluation of teaching quality, through certain organization, in accordance with certain procedures, each part of the influence factors of teaching quality and the teaching process, actively carry out careful planning, inspection, evaluation, feedback and adjustment, to ensure that the school teaching work according to the plan, process and achieve the quality of teaching goal of college.

2. Helpful Hints

Establishment of the scientific teaching quality monitoring system, to strengthen the teaching management, improve the quality of teaching; teachers have to change the concept of teaching, improve their comprehensive quality. With the scale of our university is gradually expanding, sustainable development and focus to the scale, quality, benefit, in order to better implement the Ministry of education, "" several opinions on improving teaching quality of higher occupation education spirit, with "project construction" provincial demonstration vocational colleges as the turning point, promote scientific and standardized education and teaching management, improve teaching management level and the teaching quality, the realization of the objectives of Cultivating High-skilled Personnel Security institute. According to the need of the new situation of higher occupation education development, combined with the practice in our college, based on

summarizing the past experience, the implementation scheme is developed a teaching quality monitoring and evaluation mechanism.

Monitoring the quality of teaching includes the teaching management, teaching process and teaching object etc.. Monitoring the content of teaching management, reflects the school quality of teaching requirements and standards. Monitoring in the implementation of the quality of teaching and improve teaching quality standard, which is an important prerequisite for improving the quality of teaching. Monitoring content of the teaching process, reflects the subjective initiative of teachers' teaching work, reflected the dominant teaching quality formation. The dominant form in the teaching quality monitoring, this is the key to improve the teaching quality. Monitoring content of the teaching object, reflect the students' subjective efforts and the objective environment, embodies the main teaching quality formation. The main form of teaching quality aspects of monitoring, it is the important guarantee to improve teaching quality.

The teaching quality monitoring system consists of three monitoring elements, namely, monitoring, monitoring, monitoring of target tissue, mainly for monitoring what, who, how to monitor and control, to form an effective operation of the system.

3. Units

A) the monitoring target

Establishment of a monitoring system of teaching quality goal is to ensure and improve the quality of education and teaching in college. Drawing on the experience of other higher vocational colleges in China, combined with the actual running of our university, according to the target of Cultivating College school-running orientation and talent, focus on the quality control process, a reasonable choice of the corresponding index system, and coordinate the various security elements, to ensure the realization of the ultimate goal of improving the quality of teaching.

Along with the reform on talents training pattern of higher vocational education deeply, college actively promote personnel training mode of work-study combination, by combining the school-enterprise cooperation, production,

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exploration of order cultivation, alternation, task-driven, project-oriented, internship, to enhance students' ability in the teaching mode, especially the combined with the working process of the learning model practice on process management, organization and implementation of the internship will become a prominent factor that restricts the quality of teaching, the teaching quality monitoring and evaluation mechanism in the face of many new problems, for specific performance:

One is the direct participants of teaching quality supervision and evaluation of the need to increase cooperation and part-time instructors teaching activities; two is the teaching quality control and evaluation range extends to the evaluation of teaching activities and teaching process; three is the teaching quality monitoring and evaluation criteria need to absorb the specification of technical standards and the operating enterprise post skill description; four is the monitoring of teaching quality and teaching management platform construction need timely regulation.

Therefore, as an important part of the teaching management system of teaching quality monitoring and evaluation system, needs must adapt to the mode of cultivating creative talents and teaching reform.

B) monitoring organization

The teaching organization, command work must adhere to the school location, the school guiding ideology, comply with the school at different stages of the work key requirements. Dean is the first responsibility of the quality of education and teaching; executive vice president in charge of teaching organization, teaching specific leadership and command of specific affairs; teaching organization, command work mainly by the educational department, office of academic affairs and the department according to the scope of business, the division responsible for the specific implementation.

Dean as the first responsibility of the quality of education and teaching, presided over the basic principles, to enact education targets and the education and teaching work, check the quality assessment of the work of education and teaching, major issues organized all the sex education demonstration, decision, to check, the relevant functional departments work guidance and evaluation.

Executive vice president of teaching according to the teaching basic principles and objectives, teaching organization, leadership and command is responsible for the specific work; examination and the teaching work of major issues to assist the president to complete the teaching quality of argumentation, decision-making, the dean's office, the Department of teaching the implementation of inspection, guidance and evaluation.

The implementation of the hospital, College (Department) level two control system.

1. College of relevant departments in the implementation of a level monitoring

(1) Steering Committee of teaching: Teaching Guidance Committee function exercise. Plan of training target, training

professional talents mainly monitor the major teaching reform program and personnel, construction and development of professional guidance, office of academic affairs and the department do a good job of teaching basic construction.

(2) Dean: registry is in college teaching management departments, responsible for the arrangement of teaching work, in the control system of inspection, management, guidance and other functions, but also responsible for the rectification and implementation of duties of monitoring, found problems in evaluation. The registry should actively support and cooperate with the school of the steering group to carry out teaching monitoring and evaluation.

Educational administration in the monitoring system in the main exercise the following functions:

① The Institute's teaching quality standards or norms, is responsible for organizing the implementation of checking the teaching quality and the teaching evaluation work, responsible for monitoring the quality of teaching plan, and submit the summary of this semester's work, is responsible for monitoring the quality of teaching grass-roots unit of teaching and evaluation work of the inspection and guidance;

② To develop teacher teaching standards, and supervise the implementation;

③ The development of professional construction, course construction, teaching base construction, teaching basic construction plan, and is responsible for the special assessment program;

④ Develop and establish the guarantee of the teaching quality of the rules and regulations of the organization and management of files;

⑤ The plan and the index system of college teaching evaluation;

⑥ The teaching quality monitoring and evaluation according to the problem, formulate rectification measures and construction plan, and supervise the implementation.

The main monitoring teaching management rules, the teaching work of the teachers for teaching the implementation of rules and regulations, implementation of teaching plan and teaching and other teaching resources with the use, is responsible to the Teaching Guidance Committee, to each department offices, feed back the teaching resources and the teaching quality information.

(3) The steering group, the college shall exercise the following functions in monitoring system:

① The participation in the formulation of monitoring system required for a variety of evaluation and evaluation index system, implementation method and related documents;

② Assist to organize the implementation of checking the teaching quality and the teaching evaluation;

③ Responsible for handling the evaluation information and publish the evaluation results;

④ Assist in the development of the annual plan of teaching quality monitoring, submit each semester summary;

⑤ To provide services for the teaching quality monitoring and evaluation work at all levels supervisor;

⑥ To assist in the investigation of teaching quality for students, and to the relevant departments and units to provide feedback of teaching;

⑦ Responsible for the basic teaching unit of teaching quality monitoring and evaluation work of the inspection, guidance.

2. Each department (Department) to implement the two level monitoring

Each department (Department) is the basic unit of school education and teaching, is the implementation of talent cultivation education entity, is the implementation of the teaching quality monitoring and evaluation of the entity, the working conditions and quality, directly related to the quality of teaching and personnel training, in the quality control system occupies an important position.

Each department (Department) shall exercise the following functions mainly in monitoring system:

① According to the teaching evaluation of college and work deployment file issued to units of the assessment program, on the basis of college teaching quality monitoring and evaluation index system and evaluation standard, carry out teaching evaluation, evaluation, evaluation of pipe work; also can be based on the evaluation index system, the evaluation standards for school, index system and evaluation standard in accordance with the Department of the Ministry of professional characteristics (submitted to the dean's office for the record), work creatively;

② Based on index system of college development, responsible for the work of teaching self-evaluation, and outstanding teaching unit;

③ Responsible for monitoring the quality of teaching the teachers finish the teaching quality grade, initially identified by;

④ Responsible for the evaluation of organizational learning and the effects on student;

⑤ To study and analyze the findings of the assessment in question, and puts forward reform and construction measures, the realization of "evaluation to promote reforms, promote construction by evaluation, promoting with the evaluation, combining the evaluation and construction, focusing on construction" target;

⑥ Inspection and guidance on the teaching work to accept college.

Each department (Department) the main monitoring of the college teaching management system in the Department (Department) of the implementation situation, focus on monitoring the professional construction and development, the implementation of the teaching plan, teaching files, research with the combination of complete, quality education, teaching resources and running status.

C) monitoring

1. Monitor mode

(1) The observation system. Including the hospital leadership lectures, academic director, deputy director, teaching supervisors and other teaching department leader

lectures, each department (Department) director, deputy director and director of the Department and other leading in class, and teachers to attend each other.

(2) Check system. Check the system mainly adopts the following methods:

① Teaching routine inspection: by the hospital, two of the Department of teaching management personnel to carry out the teaching daily inspection work, and the Department of the teaching routine check and record and summary.

② Regularly check: that is to carry out at the beginning of the period, period, the final teaching inspection.

③ Special inspection: the implementation of teaching theory and practice in quality education, innovation education, work-study combination as the core (containing second classroom activities and teaching plan) special inspection plan, inspection, inspection, inspection department activity test and marking inspection.

④ Random checks: by the office of academic affairs, teaching supervision group and other departments of the organization of teachers, lesson plans, student's work, experiment report, internship report (summary), graduation thesis (Design), sampling inspection.

(3) Teaching and learning evaluation system. By students, counselors and teachers, teachers, experts (including the relevant business sector experts and teachers), the relevant departments are teachers, students in the forum, from a different point of view of knowledge and understanding of teaching, teachers and students learning situation, management situation, study style, school spirit and business demand gap.

(4) Evaluation system. One is composed of teaching supervision group and Academic Affairs Office organized school students, teachers, each department according to the "director of teaching quality of teachers' teaching quality evaluation methods of qualitative and quantitative evaluation of teachers", and then with different weights for comprehensive.

(5) Quality tracking system. The tracking survey of graduates, according to the survey and market employment of graduates results, provide social requirement of talent, to the school leadership and teaching management departments or Teaching Guidance Committee training specifications, capacity of system requirements and other teaching demand information, in order to further improve the talent training scheme.

(6) The information disclosure system. The teaching quality monitoring department of the Institute will monitor the information disclosure in the relevant range.

2. Monitoring and rectification program

(1) Centralized information. All related to teaching quality information, will gradually converge, general information collected to the teaching supervision and administration office, office of academic affairs and teaching supervision group shall be responsible for the rectification and urge the relevant departments and personnel, and the rectification report to vice president in charge of teaching. Important information collection to vice president in charge of teaching, by the vice

president in charge of teaching shall be responsible for the supervision of rectification, and the rectification report to the dean.

(2) Information feedback. Timely to focus up information research and analysis, and confirmatory information feedback to the relevant units and departments. All the departments can be resolved by the Department to solve, individual departments is difficult to solve by the dean's office or hospital leader decision.

(3) Tracking and monitoring. Vice president, in charge of teaching supervision group and registry implementation of tracking and monitoring on the feedback problem, until the problem is solved.

4. Some Common Mistakes

As a teaching management personnel, we can only continue to actively explore the new situation of higher vocational education teaching management model, combined with actual work, to be bold and innovative, often innovation on the teaching quality monitoring and evaluation system, for the construction of teaching quality monitoring and evaluation system, to provide a good teaching management.

Acknowledgment

As a teacher, we must understand the students, to analyze and master students are controllable and uncontrollable,

usually should pay attention to the creation of regulatory conditions, in the implementation of the teaching quality monitoring to put forward appropriate requirements timely, take appropriate measures, improve students' learning attitude, learning methods, learning habits, learning psychology and learning environment, so that the teaching quality can be adjusted and controlled, to look in the direction of the development of teachers.

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