

## **Construction and Practice the Wikipedia System on Educational Administration Management in Colleges and Universities**

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**Abstract.** In order to adapt to the education management status that the numbers of changes in the management system and documents increased significantly, based on the purpose of innovation and entrepreneurship education, this paper puts forward the new requirements of educational administration in universities and using collaboration, sharing, participation advocated by Wikipedia. Through practicing two phases system projects in "Teacher's Manual of Management academic, Beijing Normal University, Zhuhai campus(BNUZ)", finally reduced the number of educational administration documents to 62% and rules to 59.92%. The result shows that Wikipedia is suitable for knowledge management, integration and evolution under the people collaboration.

### **Introduction**

With the advancement of higher education reform, various of new system documents are introduced. It is more complex and difficult to manage the educational knowledge due to large number of terms, documents and requirements. In Management academic of BNUZ, there have 170 even 200 courses were opened per semester, average 50 students in a course and each student needs to complete two presentations at least, which involves more than 40 teachers, the data that relevant teaching and system documents reach to "million". Besides, some different documents contain a lot of similar contents, it is usual that teacher needs to find multiple documents in order to ensure information integrity when he uncertain, but information may also be missed in searching. It is obvious that traditional methods in managing educational knowledge are detrimental to development. Therefore, the innovation of educational management in universities is necessary. Knowledge management mainly refers to building a humanistic and technical knowledge system in a organization, through acquiring, creating, sharing, integrating, recording, accessing, updating and other processes between information and knowledge to achieve knowledge innovation and give back to the knowledge system. The Wikipedia has these characteristics that meets the current needs of knowledge management in universities. It has been used in the library, government, business and other knowledge management. In this context, this paper made Wikipedia into educational knowledge management and achieved a teacher's manual, become the educational administration simple and accurate, which meets the current trend of the big data age.

### **The Current Research Situation Analyzing**

Zheng Yi, who proposed using knowledge management can increase the efficiency and adaptability of logistics sector. Knowledge management helps to improve the overall efficiency of modern logistics: a company has new technologies cannot be popularized and promoted in other companies. Knowledge management devotes to allocating the knowledge resources, classification and dissemination, to facilitating people to explore the knowledge already owned, through using the available knowledge to the new problems, so that knowledge resources can be fully reused, further to improve logistics' overall efficiency [1]. Knowledge management is by using sharing, making the hidden knowledge apparent to learn and progress. Traditional educational administration has

defects: educational administration work is hierarchical, lots of useful knowledge uncontrolled. Increasing participatory can manage information and improve horizontal macro-control when knowledge management was embedded into traditional educational administration management [2]. With the large data age, the pure knowledge management is unable to satisfy the new needs, it begins to have new innovative researches boost the information management into a new stage by combining Wikipedia platform with knowledge management methods. Alden put forward that using Wikipedia to manage knowledge has “dynamic” attribute, it is more simply to search, view and modify information [3].

Qian Yan found that the Wikipedia platform is significant for knowledge management updating. Knowledge management based on Wikipedia truly realized the knowledge sharing and made the quality of network information greatly improved, also helped to build the team knowledge management platform, and further completed the personal knowledge management system [4]. It is a new breakthrough that the realization of knowledge sharing becomes the hidden knowledge into dominant, while was shared and updated through the platform.

Through a large number of theoretical research, people began to contact the practical research of Wikipedia in all areas: Liu Jing taken use of Wikipedia to build a database linked to navigation page and realized library’s advisory services. Long-term practice study presents the Wikipedia platform can complete the model that information acquisition and sharing service, further to achieve one-to-many and time-limited service model, so that it can reduce the library’s pressure and assure users to get more comprehensive services [5]. A knowledge management system model based on semantic Wikipedia is constructed by Xiaoyun Zhang, she analyzed the value chain of the system, by using MediaWiki and SMW to realize knowledge management system’s prototype and made the knowledge visualization [6]. Hepp M proposed the Wikipedia platform’s collaborative editing function can increase the speed of knowledge updating and promote knowledge self-organization. Researchers found the MediaWiki’s outstanding convenience when they recorded catalogue data through MediaWiki [7]. Chu S K W discovered Mediawiki is simple, convenient and easy to operate instead of TWiki by comparing experimental results [8].

### **Current Situations and Problems of Educational Administration Files in BNUZ.**

There have following questions in educational administration system files(system files) of BNUZ: (1)The code of the system files lacks of standardization. It has not been numbered when a new system file introduced. (2)The old and the new system files coexisting. Some expired files have not been promptly abolished, with the accumulation of time, the system files piled up and formed a jumble situation. (3)The contents of the system files scattered. Teacher needs to look for multiple documents to ensure information integrity, but some information is usually missed. (4)It is difficult that some files few used to be found out. (5)The operation of the files is not clear. (6)Parts of the system file updating is not marked with the date. Some of the new policy documents introduced as the supplementary documents and contradict with the old. (7)Some terms are hidden in tabulations instead of existing in a corresponding file.

In summary, it is necessary to sort out knowledge and implement the knowledge management in universities’ educational administration.

Building the “Teacher’s Manual of Management Academic in BNUZ”.

This article selected WikiDot and MediaWiki to build two phases teacher’s manual.

#### **1.Principles of Construction**

(1)The purpose of “Teacher’s Manual” is convenient to implement teaching, it rounds the knowledge associated with teaching and teachers.(2)The “Teacher’s Manual” was established only for the management academic teachers in BNUZ.(3)The establishment of “Teacher’s Manual” improved constantly with data systems and other files updating.(4)“Teacher’s Manual” includes two parts of documents in BNUZ management academic.

#### **2. Constructed Phase I Project Based on WikiDot Teacher’s Manual.**



**Table 1. The number of Wikidot edited by the first phase of the project editors**

Wikidot account	Edit times	The page was edited most	Edit the maximum number of pages that edited most	The number of pages were edited
pengwei0203	81	Educational administration work items	38	21
changlijun	27	Specialized course material matters	6	12
ptacchl	82	Attentions about adjusting and suspending course	40	14
PANHAO050	230	Internship and practice manual for graduates	60	11
jingyatou1110	72	Directory of teacher's manual	11	15
961003shaomaorong	284	Proposition specification	36	45
wuqingyuan	83	Daily teaching monitoring	18	17
xinzhao	98	Educational administration work items	23	15
jpz6311whu	465	Teacher's manual	56	63
dxcul	113	Educational administration work items	15	64

**3. The Second Phase of “Teacher’s Manual” Based on MediaWiki.**

WikiDot is hosted on a foreign server and needs to access it. Through trial running the “Teacher’s Manual” found that due to the existence of firewalls, domain name resolution and other issues, its has an unstable operation issue at home. Entirely depending on the “Teacher’s Manual” WikiDot will cause unnecessary troubles. So we used MediaWiki Wikipedia system to further completing the “Teacher’s Manual” in the second phase. MediaWiki is completely built on one server of Management academic, there has no instability in accessing, makes “Teacher’s Manual” more secure. In addition, researchers further improved the content of “Teacher’s Manual”, it was established by three students under a teacher’s leadership.

(1) To build and configure the MediaWiki system: installing MediaWiki is relatively simple, but “Teacher’s Manual” requires to reference the internal picture and support file download. It not only needs to add the statements such as “wgUploadDirectory”, “\$wgFileBackends” and “\$wgLocalFileRepo” in the file of “locasettings.php”, but also need to refer to the “defaultsettings” in the “includes” folder to make the appropriate changes on above statements, to ensure the folder that MediaWiki “Teacher’s Manual” saves the files has the same path [9]. When the errors or a number of consecutive distortion errors (usually more than 9 errors reported) happen, it also need to change the related statements path, such as “\$wgTmpDirectory”, “\$wgImageMagickTempDir” and etc, and to verify whether it corresponds to the save path. Beyond that, the most important is to open the permission of image folder 777 [10].

(2) The Construction Process of MediaWiki “Teacher’s Manual”: Firstly, moving the all educational files in “Teacher’s Documents list” to MediaWiki. Then, extracting the latest system files from dean’s homepage. Migrating these files into the “Teaching Documents List” page. The steps are shown in Figure 3 below.

**Table 2. Comparison of engineering features between phase I and phase II**

Time limit for a project	Phase I of the project	Phase II of the project
Wikipedia system	Wikidot	Mediawiki column
System architecture	Abroad, remote	Domestic, local
System maintenance cost	No	Higher
Stability of operation	Unstable	Stable
Constructors	Teacher priority	Student priority
Construction cycle	Short	Long
Content improvement	imperfect	perfect

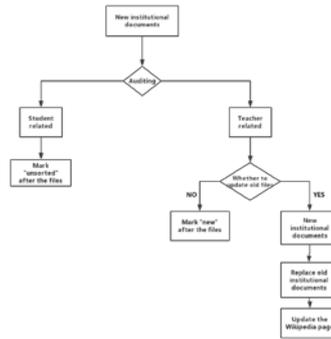


FIG.3 The phase II institutional documents update procedure in project

The second phase of the project system file update will appear the following circumstances:

①The system file is only relevant to the student, marking after it if needn't combed. ②The system file is related to teacher and belongs to the new system files and mark it later:(new). ③The system file related to the teacher and the old existed before belongs updated content. After confirming and replacing the old system file with the new and mark it at the end(update). Finally checking if the updated clause is marked and needs to find the documentation concluding the clause in the MediaWiki "Teacher's Manual"page and update it.

On the above, using "Templete" to beautify the interface and category documents. Templete is a special kind of module in the Wikipedia system that allows editor quote after editing which can quickly replace and modify plenty of articles [11]. The edited Templete can be directly quoted on pages. One hand, it compressed the number of home codes, speeded up the web page. The other hand avoided looking for a needle in a haystack for modifying a few lines of codes. Templete can more intuitive to allow users to add files and save time. The classification made manual's interface become simple, orderly and beautiful, also convenient for the maintenance in the later.

4. Comparing the Project Between Phase I, and Phase II

In Table 2. The first phase is a preliminary document. The main purpose is to create it and the content is incomplete. While the second phase improved, updated and maintained based on phase I.

Application Test and Practical Effect



FIG.4 The Home Page of Teacher's Manual based on WikiMedia.

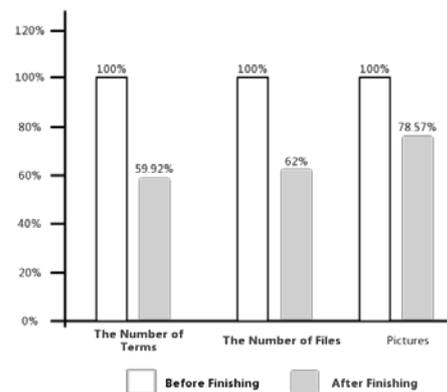


FIG.5 The result in comparing the number of documents in the educational administration system

The home page of MediaWiki "Teacher's Manual" (<http://som.bnuz.edu.cn/wiki>) as is shown in Figure 4. A total of 302 Wikipedia pages were created, 95 system files were uploaded, 1315 pages were edited, where the average editing number of per page is 4.35. In Figure 6, after knowledge management, files reduced from 50 to 31 copies, articles from 559 to 335, pictures from 70 to 55.

## Summary

In summary, the four most significant advantages of Wikipedia are: ①Co-edit. The traditional file modification method can only achieve a single individual changes, but Wikipedia can support multi-person cooperation at the same time to modify the page, not only the work efficiency was improved, but also changed the one-to-one information transmission phenomenon. ②Tracking records and can be restored. Wikipedia can save the edited records, can track the updating information, to ensure accuracy and security, people can modify the error and find the original record to restore the information if uncertain. ③Easy to operate. Wikipedia grammar is so simple that everyone can use it. ④High expanding. Wikipedia can add plug-in on the original system for functional expansion, such as multilingual translation, visual editor and video player. These advantages are unattainable by traditional and other ways in teaching knowledge management, which also adapts to the big data age. Thus, Wikipedia is one of the most effective way to realize the knowledge management of educational affairs in universities.

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